

For special delivery, please call Kiki. →



② **Ways you can get your package. The Internet** インターネット ネットで

<https://trackings.post.japanpost.jp/delivery/deli/>

Steps 1~3 have English instructions. In step 4 and 5 you will have to choose from the following: If you have a tracking number delivery. (追跡番号)

郵便物 Mail	ゆうパック YuuPack	国際郵便物 Int'l Mail	その他 others
書留(現金) Registered Mail (Cash)	生もの Raw items	書留・保険付 Insured delivery	不明(記入無し) Miscellaneous.
書留(一般) Registered Mail (General)	保冷 Cool/Chilled items	税付国際通常 Mail with Int'l Duty Tax	
簡易・記録 Confirmation Mail	代金引換 Money Delivery	上記以外(国際通常) Not listed, general mail	
特別送達 Special Delivery	料金着払 Pay for delivery fee	国際小包・EMS Int'l small package.	
配達証明 Proof of Delivery	上記以外 Not listed	税付国際小包 Small int'l package w/ tax	
レターパック Letter Pack		上記以外(国際小包) Not listed int'l package	
上記以外 Not listed			



If you have a notice number delivery (お知らせ番号)

国際郵便物 Int'l Mail		郵便物 Mail
書留・保険付 Insured mail	国際小包・EMS Int'l small package	定形外・ゆうメール YuuMail Or irregularly shaped mail
税付国際通常 Mail with Int'l Duty Tax	税付国際小包 Small int'l package w/ tax	その他
上記以外(国際通常) Not listed, general mail	上記以外(国際小包) Not listed int'l package	不明(記入無し) Miscellaneous

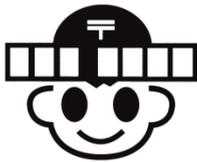
Other ways to get your mail

③ Pick up at the post office. Call the number listed to inform the postal service that you will come in person (In Japanese). Bring the delivery notice, identification with current address (Resident Card works), and your personal name seal to the counter (I've just signed for it though).

④ By mail or FAX Provide the requested information and send to the address/ FAX number listed on the delivery notice.



⑤ Inquiries in English
 Call 0570-0460-111
 Mon – Fri: 8AM – 10PM
 Sat & Sun: 9AM – 10PM



Sending mail



Letters: You can send letters just as you would back home. If you don't want to write out your address in Japanese, just write it out in roman letters.



OMAKE

You can collect Gotochi Form Cards from each prefecture or from each and every post office!

Writing Vertically: If you want to impress the folks, or send letters or postcards the Japanese way, here's how to write them correctly:

Postal Code. □□□-□□□□

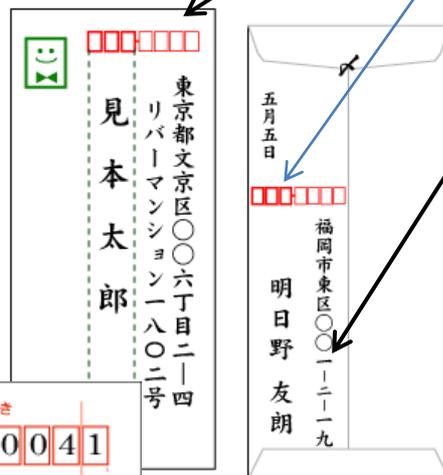
Write all numbers in Japanese.

一、二、三

If you have a dash, such as 1-2-19, write the dash vertically |. Don't confuse the number 1 — with a dash |.

The kanji for zero is complicated (零), so just write a circle. ○

Write your address on the back.



For Postcards: Around New Year's, or the summer season, you may be persuaded to send some post cards. It's a great tradition but can add up quickly depending on who you send it to. Don't expect a reply from everyone, either.

Mail Etiquette: Don't make mistakes, especially on the person's address or name. You can recycle misprinted postcards at the post office.

After a person's name, put 様 (さま), a polite written version of さん。

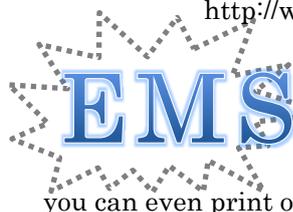
For International Parcels: You will have to fill out a form for international packages. For safety's sake, you can write the information on the box, but you will have to do it once again at the post.

The image shows a sample CP72 International Parcel form. The form is divided into several sections, each highlighted with a colored box and a letter label (A-H). Section 1 (orange) contains the sender's name and address: Taro Yubin, 3-2, Kasumigaseki, 1-chome, Chiyoda-ku, TOKYO. Section 2 (blue) contains the recipient's name and address: Ms. Hanako Yubin, Apt 301, 3025 Thersa Street, Arington, VIRGINIA. Section 3 (green) contains the contents: MAGAZINE, KIMONO, and Personal Use, with a declared value of 11,000 yen. Section 4 (pink) contains the recipient's name and address: Taro Yubin, 20121114. A red postal van is illustrated to the right of the form.

<p>Letters and Cards</p> 	<p>Letters</p> <p>Standard and non-standard size letters and documents up to 2kg can be sent as letters.</p>	<p>Postcards</p> <p>Postcards can be sent anywhere in the world by surface mail for 60 yen and by air mail for 70 yen.</p>
<p>For speedy parcel delivery</p> 	<p>EMS – Express Mail Service</p> <p>EMS is the fastest international mail service.</p>	<p>International Parcel (Air)</p> <p>Parcels up to 30kg can be sent anywhere in the world by air.</p>
<p>For economical delivery</p> 	<p>International Parcel (SAL - Surface Air Lifted Service)</p> <p>SAL is cheaper than International Parcel (Air) service and faster than International Parcel (Surface) service.</p>	<p>International Parcel (Surface)</p> <p>International Parcel (Surface) service provides economical delivery within 1 to 3 months.</p>
<p>Small Parcels & Printed Matter</p> 	<p>Small Packets</p> <p>Small parcels up to 2kg can be sent cheaply.</p>	<p>Printed Matter</p> <p>Printed matter up to 5kg can be sent cheaply.</p>

You can calculate the rates of packages in English here:

http://www.post.japanpost.jp/cgi-charge/index.php?lang=_en



Express Mail Service is a speedy international service for packages under 30kg for 120 countries. It costs around ¥2,400~2,800 to send 1 kilogram (2.2 pounds) to most western countries. If you want to try it, you can even print out the label before you go to the post. Google EMS Japan Post:

http://www.post.japanpost.jp/int/ems/index_en.html#detail3



Within Japan. You can send up to 4kg size A4 for ¥500. There is also a Letter Pack Light of up to 3cm of thickness and under 4kg for ¥350. Pretty much if it fits it ships!

Mail contents: The Japanese Post allows you to send certain types of mail for different prices. For example, you can send a package with just printed matters and it'll be a different one than say a box with books, food, etc. So even if you just send a magazine with a letter, they will change the price for the package. ((I ended up writing the letter inside an ad of the magazine ^^;;)) **You cannot send:** Any flammable or explosive materials. For EMS mail, you cannot send any valubles (gold, precious stones) or currency.

EXTRA: When traveling, you can send yourself your luggage to the airport so you don't have to carry it all the way. So if you want to travel, you can send it to Fukuoka Airport, or whatever airport you're leaving from.

~~~~~YOUR MOMENT OF ZEN~~~~~

I heard that when sending a parcel to Australia, I should not use cardboard boxes with pictures of vegetables or fruits drawn on the outside. Why? Due to the country's quarantine rules, the use of boxes with pictures of vegetables or fruits drawn on the outside is not allowed on international mail for Australia.



**Other Post Vocab Words:**

|       |          |                    |    |       |                  |
|-------|----------|--------------------|----|-------|------------------|
| 国際メール | こくさいめーる  | International Mail | 小包 | こづつみ  | parcel           |
| 切手    | きって      | stamp              | 荷物 | にもつ   | luggage / parcel |
| 書留郵便  | かきとめゆうびん | registered mail    | 料金 | りょうきん | charge/fee       |
| 保険付   | ほけんづき    | insured mail       | 保冷 | ほれい   | chilled package  |
| お届け   | おとどけ     | delivery           | 住所 | じゅしょ  | address          |
| 航空便   | こうくうびん   | air mail           | 船便 | ふなびん  | surface mail     |

**Questions?**

Need help?  
I'm Valeria!  
Happy to help.  
vreyes  
0915  
@  
Gmail

\*\* Translation? Silly, dogs can't speak!